

**CALIFORNIA POLLUTION CONTROL FINANCING AUTHORITY (CPCFA)**  
**Meeting Date: December 15, 2010**

***Request Approval of a Resolution Authorizing the Executive Director and Deputy  
Executive Director to Execute Contracts and Interagency Agreements***

Prepared by: *Dona Yee*

**Summary.** The California Pollution Control Financing Authority (the “Authority”) is authorized by statute to enter into contracts and interagency agreements. For contracts and interagency agreements at or below a certain dollar amount, the Authority has historically delegated this authorization to the Executive Director and in his absence, the Deputy Executive Director to enter contracts on behalf of the Authority. This item requests delegation authority for the newly appointed Deputy Executive Director to execute contracts and interagency agreements for amounts up to \$300,000.

**Background.** With the approval of the appointment of Deputy Executive Director, Sherri Kay Wahl, it is necessary to provide Ms. Wahl with the authorization: to execute certain contracts and interagency agreements and external contracts, without specific Authority approval, up to an amount of \$300,000; to amend contracts and interagency agreements which only extend the term of the contract or which provide technical amendments that do not involve the encumbrance of Authority funds; and amend contracts involving expenditures, as long as the total amount of the contract over its full term does not exceed \$300,000.

Michael Paparian, in his capacity as Executive Director, retains his authorization to execute such contracts and interagency agreements for amounts up to \$300,000.

The blanket authorization amount of \$300,000 does not represent an increase in the Authority’s current delegated authorization level.

As part of his Executive Director’s report, the Executive Director of the Authority and in his absence, the Deputy Executive Director, will report to the Authority Board any contracts for amounts of \$10,000 or more up to \$300,000 that he or she has executed.

**Staff Recommendation.** Staff recommends approval of the attached Resolution in order to authorize Deputy Executive Director, Sherri Kay Wahl, to execute certain contracts and interagency agreements, and certain amendments to contracts and interagency agreements, on behalf of the Authority for amounts not to exceed \$300,000. This Resolution will remain in effect until the Authority revokes this Resolution.

**RESOLUTION OF THE CALIFORNIA POLLUTION CONTROL FINANCING  
AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR  
AND DEPUTY EXECUTIVE DIRECTOR TO EXECUTE CONTRACTS  
AND INTERAGENCY AGREEMENTS**

**December 15, 2010**

**WHEREAS**, the California Pollution Control Financing Authority (“Authority”) was created under the provisions of Section 44500 of the Health and Safety Code; and

**WHEREAS**, Section 44522(c) of the Health and Safety Code provides that the Authority is authorized to “do all things generally necessary or convenient to carry out its powers”; and

**WHEREAS**, Section 44519 of the Health and Safety Code provides that the Authority may employ an Executive Director and any other persons as are necessary to enable it to properly perform the duties imposed upon it by the Authority’s statutes, and the Authority may delegate to the Executive Director the power to enter contracts on its behalf; and

**WHEREAS**, the Executive Director of the Authority and in his absence, the Deputy Executive Director, have demonstrated the ability to be accountable for the resources of the Authority, and should be delegated the responsibility to enter into and execute interagency agreements and external contracts, without specific Authority approval, up to an amount of \$300,000, and to amend contracts and interagency agreements which only extend the term of the contract or which provide technical amendments that do not involve the encumbrance of Authority funds, or amend contracts involving expenditures, as long as the total amount of the contract over its full term does not exceed \$300,000.

**WHEREAS**, the Executive Director of the Authority and in his absence, the Deputy Executive Director, will report to the Authority any contracts he or she has executed in an amount of \$10,000 or more up to \$300,000;

**NOW, THEREFORE, BE IT RESOLVED** that the Executive Director and in his absence, the Deputy Executive Director, is given specific authorization by this Resolution to execute contracts and interagency agreements on behalf of the Authority as provided herein.

**BE IT FURTHER RESOLVED** that this Resolution becomes effective immediately upon its adoption.